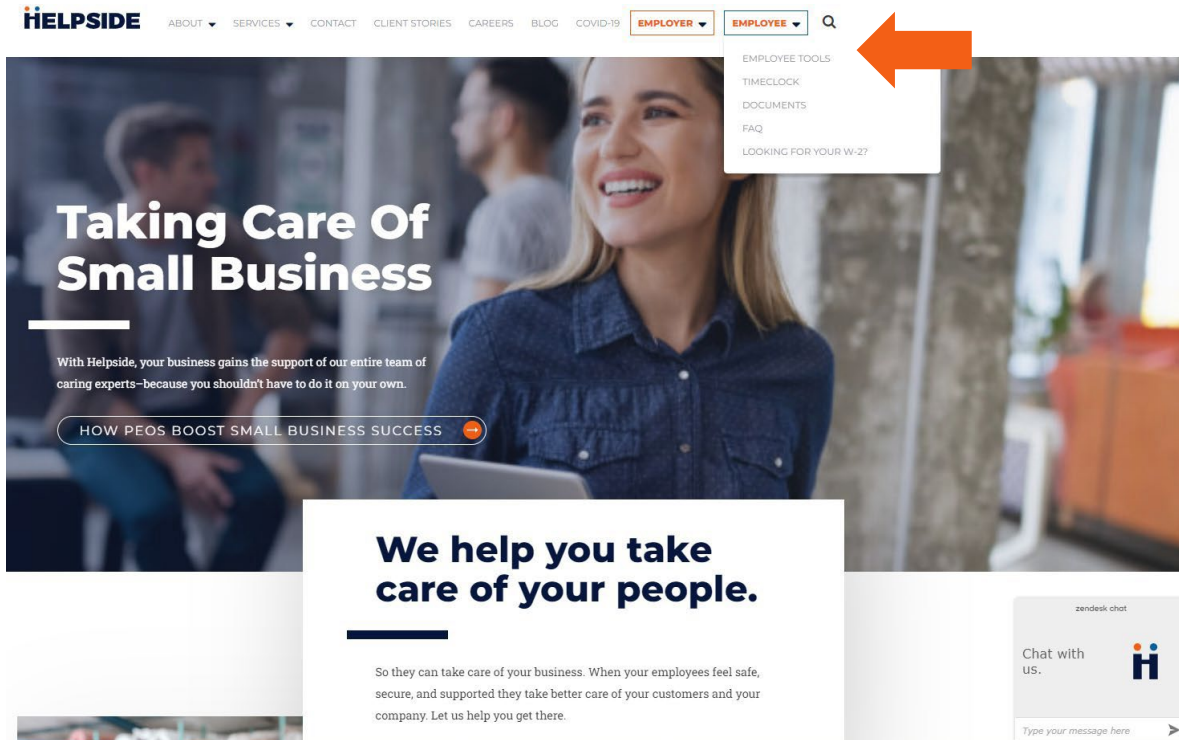


The Helpside Tools will give you easy access to the information that is most important to you such as paycheck stubs, benefits information, and W-2s.

Go to: helpside.com

Click on **Employee** and then **Employee Tools**.



Enter your username and your password and click **Sign In**.



Sign In

Welcome back! Please sign in below with your Helpside account to access the Helpside Tools.

* Helpside Account Username

* Helpside Account Password

☐ Keep Me Signed In

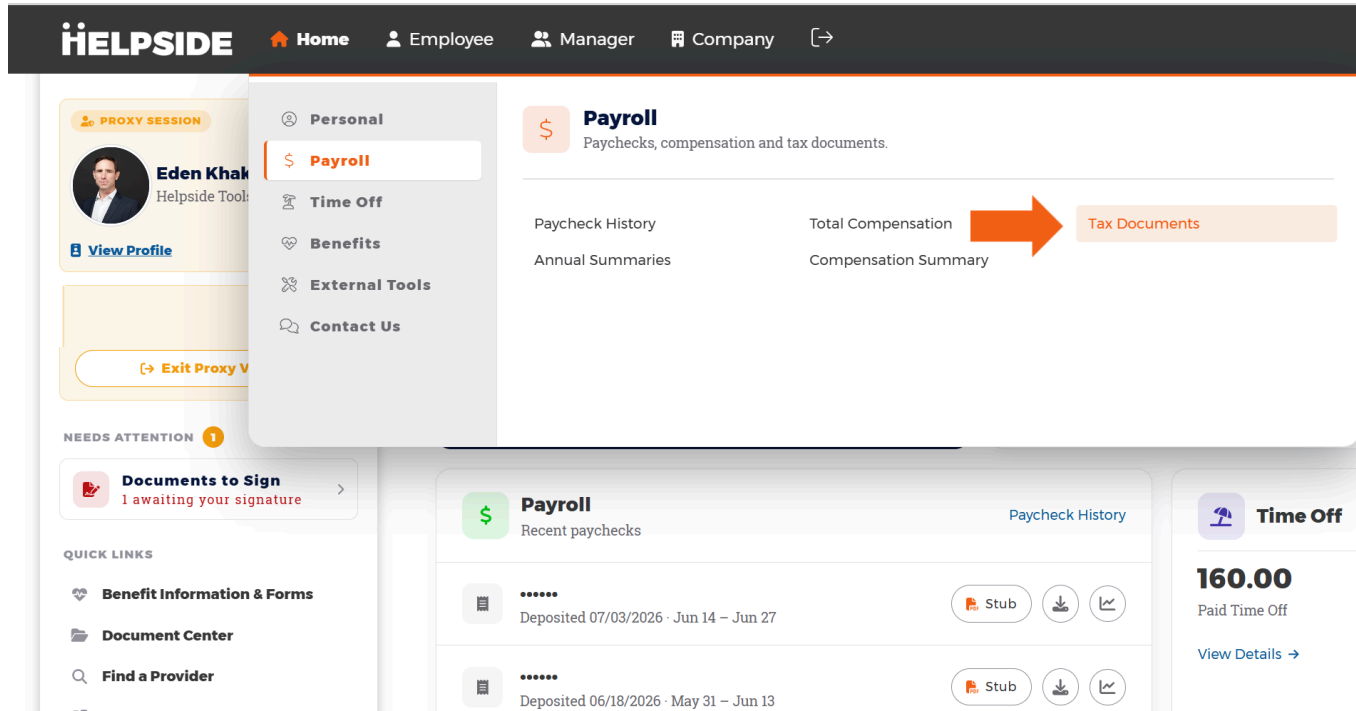
☐ Show Password

☐ I'm not a robot 

[Forgot username or password?](#)
[Register for Account](#)

Sign In

After logging in, you will be taken to the main dashboard seen below. To download a copy of your W-2, click on **Payroll** and then **Tax Documents**.



The screenshot shows the Helpside Employee Dashboard. At the top is a navigation bar with the Helpside logo and links for Home, Employee, Manager, and Company. On the left, a sidebar shows the user's profile (Eden Khak) and a menu with options like Personal, Payroll, Time Off, Benefits, External Tools, and Contact Us. The main area displays the Payroll section, which includes links for Paycheck History, Annual Summaries, Total Compensation, and Compensation Summary. An orange arrow points from the Total Compensation link to a 'Tax Documents' button. Below this, there are sections for 'Documents to Sign' (1 awaiting signature), 'QUICK LINKS' (Benefit Information & Forms, Document Center, Find a Provider), and 'Payroll' (Recent paychecks). The 'Payroll' section shows two paychecks: one deposited 07/03/2026 for Jun 14 - Jun 27, and another deposited 06/18/2026 for May 31 - Jun 13. To the right, there is a 'Time Off' section showing 160.00 Paid Time Off.

From this screen you can choose a year list and click to download a W-2 for selected year



The screenshot shows the 'Tax Documents' page with a 'W-2 Download' section. It instructs the user to 'Click on the link(s) below to download a W-2.' Below this instruction is a list of years: 2022, 2021, 2020, and 2019, each with a PDF icon. An orange arrow points to the 2022 link.

If you have any questions about the employee dashboard, please contact a member of the Client Success team at Helpside at 1-800-748-5102 or service@helpside.com.